

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL DISTRICT OF SMOKY RIVER NO. 130, HELD IN THE MUNICIPAL OFFICE, FALHER, ALBERTA, WEDNESDAY, DECEMBER 14, 2011

PRESENT: Reeve: Robert Brochu
Councillors: Donald Dumont
Donald Gosselin
André Cloutier
Raoul Johnson
André Trudeau
Municipal Administrator: Lucien Turcotte
Recording Secretary: Rita Therriault
Smoky River Express: Richard Froese

CALL TO ORDER

The meeting was called to order by Reeve Brochu at 10:06 a.m.

CONSIDERATION OF AGENDA

111201 On motion of Councillor Trudeau, Council approved the agenda as revised:

- a) Truckfill at Triangle
- b) Letter of Support – FCSS – CIP Application
- c) Stan Theologus Letter addressing Donnelly Corner

Carried.

MINUTES OF THE LAST REGULAR MEETING

111202 On motion of Councillor Cloutier, the minutes of the regular meeting held November 16th, 2011 were approved as presented.

Carried.

MINUTES OF VARIOUS COMMITTEES AND ORGANIZATIONS

The following minutes and reports were circulated as information to Council:

- Peace Library System – Minutes of the General Board Meeting held on November 26, 2011
- Smoky River Regional Economic Development – Minutes of the regular meeting held on November 22, 2011
- High Prairie School Division No. 48 – Minutes of the regular meeting held on November 16, 2011

MONTHLY AND BUDGET REPORTS

111203 On motion of Councillor Johnson, the monthly and budget reports for the month of November 2011 were approved as presented.

Carried.

SUBDIVISION – SW 14-79-21-W5M

111204 On motion of Councillor Cloutier, Council approved the proposed subdivision in the SW 14-79-21-W5M for a farmstead separation for Jason Bouchard subject to the following conditions:

- all outstanding property taxes are paid in full, and
- a Developer's Agreement is entered into with the Municipal District of Smoky River No. 130.

Carried.

PAYMENT TO VARIOUS BOARD MEMBERS

111205 On motion of Councillor Dumont, Council approved payment of meeting fees and mileage to various board members for the second half of 2011.

Carried.

PAYMENT TO COUNCILLORS

111206 On motion of Councillor Cloutier, Council approved payment to Councillors for the fourth quarter of 2011.

Carried.

2012 FUEL REQUIREMENTS

111207 On motion of Councillor Johnson, Council awarded its 2012 fuel requirements to Girouxville Co-op Bulk as per quotation submitted.

Carried.

BYLAW NO. 842 – Bank Borrowing

A Bylaw of the Municipal District of Smoky River No. 130 in the Province of Alberta for the purpose of short term borrowings for the year 2012.

111208 First Reading was given upon a motion of Councillor Dumont.

Carried.

111209 Second Reading was given upon a motion of Councillor Johnson.

Carried.

111210 Councillor Trudeau moved that Bylaw No. 842 receive Third and Final Reading at this time.

111211 Carried Unanimously.

Councillor Gosselin moved that It receive Third Reading and be Finally Passed.

Carried.

2012 EQUALIZED ASSESSMENT

111212 On motion of Councillor Dumont Council approved the 2012 total taxable equalized assessment in the amount of \$378,584,748.00.

Carried.

2012 TENTATIVE BUDGET

- 111213 On motion of Councillor Trudeau, Council approved the 2012 tentative municipal budget as presented and attached.
- Carried.

WAGES

The matter of wages is tabled until the afternoon when council goes in camera.

2012 GRADER BLADE REQUIREMENTS

- 111214 On motion of Councillor Cloutier, Council awarded the tender for the 2012 Grader Blade requirements to the firm of Finning at a total price of \$91,626.60 plus GST.
- Carried.

2012 CULVERT QUOTATIONS

- 111215 On motion of Councillor Johnson, Council awarded its 2012 culvert requirements to Canada Culverts as per their quotation of \$90,781.25 for the Aluminum culvert plus GST.
- Carried.

POLICY NO. 831 – Road Way Setbacks for Leases, Lease Roads and Equipment

- 111216 On motion of Councillor Gosselin, Council approved Policy #831 – “Road Way Setbacks for Leases, Lease Roads and Equipment”, which affects oil field development within 10 meters of a municipal road.
- Carried.

2012 V.S.I. CONTRACT

- 111217 On motion of Councillor Johnson, Council approved to enter into an agreement for veterinary services with V.S.I. Services (1980) Ltd.
- Carried.

Councillor Gosselin left the meeting at 11:25 a.m. declaring conflict of interestDELEGATION – Donnelly Corner Development

Daniel Dion, shareholder for Donnelly Corner Developments and Stan Theologus, Sales Agent attended council meeting to discuss issues relating to the Donnelly Corner Development.

- Infrastructure Cost Estimated updated December 2011
- Ready to sign the developers Agreement
- Letter to Council addressing taxes on the subdivided lots at Donnelly Corner
- Security for selling lot prior to completion of utilities
- Tentative sales prospect

Councillor Gosselin entered at 11:45 a.m.

YEARS OF SERVICE TO DERIAN ROSARIO

On behalf of the Governor General of Canada, Reeve Brochu presented to Derian Rosario a medal, pin and certificate in recognition for his 20 years of Exemplary Fire Services.

Smoky River Express, Richard Froese - left the meeting at 11:55 a.m.

LUNCH

111218 On motion of Reeve Brochu, Council recessed for lunch at 11:55 pm and reconvened at 1:04 pm. Carried.

IN CAMERA

111219 On motion of Councillor Johnson, Council to go into camera to discuss wages at 1:05pm Carried.

OUT OF CAMERA

111220 On motion of Councillor Dumont, Council to go out of camera at 2:44 pm Carried.

WAGES

111221 On motion of Councillor Johnson, Council approved the following wage adjustments effective January 1st, 2012;

- Employee #153 salary increased to \$45,500 plus 1 week extra of holidays, bring it in to 4 weeks in 2012
- Employee #337 salary increased to \$32,500
- Employee #319 wage increased to \$28.00 per hour
- Employees # 18, 41, 57, 143, 352, 353 and Employees #20, 151, 236, 289 as well as employees # 68, 208, and 300 receive a 3% increased.

All employees will receive a 3% increase in wages and salaries after the above adjustments effective January 1st, 2012.

Carried.

Councillor Gosselin left the meeting at 2:50 a.m. declaring conflict

DONNELLY CORNER DEVELOPMENT INC.

111222 On motion of Councillor Cloutier, pursuant to section 347(1)b of the MGA, council moved to cancel 50% of the current taxes of the unsold subdivided lots at Donnelly Corner for the 2013 and 2014 taxation years.

Carried.

SKI HILL MANAGER'S REPORT

Ski Hill Manager Clem Bourgeois met with Council to discuss the following matters:

- Opening on December 22nd
- Snowmaking as been a challenge with the weather
- Worker injury
- Natural Gas being installed
- Shed for skating rink (calf shelter)
- Generator Set
- New snowmobile
- Staff has been hired
- Wire under pump shed damaged

111223 On motion of Councillor Johnson, Council approved the Ski Hill Manager's Report. Carried.

TRUCK FILL AT TRIANGLE AREA

Rate payers in Triangle Corner are finding it far to get water from Guy and Whitemud. Council discussed the matter; consensus is that feasibility will be requested from the Director of Operation.

F.C.S.S.- Letter of Support

111224 On motion of Councillor Trudeau, Council moved that a letter of support be sent to the F.C.S.S. towards their Community Initiatives Program grant application for the Community Transportation Program. Carried.

COUNCILLORS CONCERNS

- Wolf Bounty in our MD
- Alternate to be contacted when Councillor are unable to attend meetings.

DIRECTOR OF AGRICULTURAL SERVICES' REPORT

Director of Agricultural Services Norm Boulet, presented his report with an overview of the following items:

- ASB Act – Section 4 motion in January
- Acclaimed as President of the association
- Vacation Carry Over
- Provincial ASB Conference
- Upcoming Meetings
- Wolfe Bounty – gathering of information

111225 On motion of Councillor Johnson, Council granted approval to Employee #252 to carry over two 2010 vacation days and two days for Employee #1 to be taken in February 2012. Carried.

111226 On motion of Councillor Johnson, Council approved the Director of Agricultural Services' Report as presented. Carried.

DIRECTOR OF OPERATIONS' REPORT

Director of Operations, Kevin Cymbaluk, presented his report to Council with an overview of the following items:

- 2012 Culvert Requirements
- 2012 Grader Blade Requirements
- Wellsite Proximity Policy
- EnerMax Road Upgrades
- Peavine Drainage
- McLennan Drainage
- RAP Program
- Brushing Tender (MSI)
- Working Alone Requirements – Grader Operators
- MSI Projects – Project #7: Lavoie
- Bridge File 79364 (Lind's on McLean Creek) Removal Tender
- Truckfill Returns
- Peavine Clearing
- Equipment Concerns

111227 On motion of Councillor Trudeau, Council moved that an engineering cost estimate be obtained from MPA Engineering to undertake the Peavine Drainage project.

Carried.

111228 On motion of Councillor Trudeau, Council approved an allocation of \$25 per month towards cell phones for grader operators.

Carried.

111229 On motion of Councillor Dumont, Council approved giving authority to the Director of Operation to approve tender for the removal of the Bridge File 79364 (Lind's on McLean Creek).

Carried.

111230 On motion of Councillor Gosselin, the Director of Operations' report was approved as presented.

Carried.

DIRECTOR OF PROTECTIVE SERVICES' REPORT

Director of Protective Services Derian Rosario presented his report with an overview of the following items:

- Primary Response Incidents
- Total Incidents and Man Hours for Region
- Level of Service Review – January meeting
- Dispatching Issues
- New Members
- Training Courses
- Meetings and Delegations
- Fire Water Truck Tender

111231 On motion of Councillor Johnson, Council approved the Director of Protective Services' Report as presented.

Carried.

ADMINISTRATOR'S REPORT

Administrator Turcotte presented his report to Council addressing the following matters:

- Payment to Councillors
- Christmas Office Closures
- AAMD&C Zone Meeting
- Smoky River Regional Committee
- Safe Driving Policy
- Drainage Ditch – Section 10-78-22-W5M (HWY 49)
- Tangible Capital Assets – Appendix “B”
- Unpaid Accounts Receivable
- Smoky River Water Co-op – Summary of Contributions
- M.D. Fuel Tanks
- Farm Family Award
- Performance Appraisal – CAO - will be in January
- AFSC – Social

111232 On motion of Councillor Cloutier, Council moved to amend Policy #830 Tangible Capital Assets Appendix “B” useful life of gravel and dirt road to 50 years.

Carried.

111233 On motion of Councillor Johnson, Council approved the following capital reserved for 2011.

\$9,000 for snowmobile
 \$10,000 for communication equipment to the Fire Department
 \$20,000 for painting the administration building offices
 \$100,000 for Truck Tender
 \$130,000 for future Fire Hall
 \$70,000 for Track hoe

Carried.

111234 On motion of Councillor Dumont, Council approved to transfer 2011 surplus funds to contingency reserves in \$10,000.00 denominations.

Carried.

111235 On motion of Councillor Dumont. Council approved the Administrator's Report as presented.

Carried.

DELEGATION – Finning

Kurtis Lunn of Finning met with Council to discuss the following items:

- Current Grader – level of satisfaction and down time
- New Graders – Warrantee
- New technology for 2014
- 2012 14M trade ins

111236 On motion of Councillor Dumont, Council approved trading all 6 graders for 2012 – Cat, 14M graders at a trade in cost of \$488,934.

Carried.

CORRESPONDENCE

The following correspondence was brought to Council for their consideration:

- 1) Alberta Association of Municipal Districts & Counties
 - Contact Newsletters – November 16, November 30 and December 7, 2011.
 - Member Bulletin – Resolutions for the AAMDC Fall 2011 Convention
 - Member Bulletin – AAMDC Participating in Medical First Response Advisory Panel
 - Member Bulletin – AAMDC Reminds Members of Relevant Legislation in the Election Finances and Contributions Disclosure Act
- 2) Alberta Transportation
 - Municipal Participation in TRAVIS Multi-Jurisdiction Permitting Initiative
- 3) St. Jean Baptiste Historical Society
 - Member Representatives for Guy and Jean Cote
- 4) Northern Sunrise County
 - Christmas Open House
- 5) Peace Library System
 - 2012 Budget and Plan of Service
- 6) Société Agricole de Smoky River Agricultural Society
 - Award Presentation and Volunteer Appreciation
- 7) Lac La Biche County
 - Medevac Service Standards (Edmonton City Centre Airport Closure)
- 8) Seniors Advisory Council for Alberta
 - Recent Appointment to the Seniors Advisory Council
- 9) Northern Alberta Development Council
 - NADC Communiqué Newsletter
- 10) Alberta Municipal Health and Safety Association
 - December 2011 Newsletter
- 11) Capital Paper Recycling Ltd.
 - Paper Recycling
- 12) Alberta One-Call Corporation
 - Notification of fees
- 13) Lilian Beland
 - Congratulations
- 14) Alberta Human Services
 - Employment Standards
- 15) ASB Correspondence
- 16) Bills for Payment

ADJOURNMENT

111237

On motion of Reeve Brochu, the meeting adjourned at 6:37 pm.

Carried.

Reeve

Municipal Administrator